

Dana Clark, Lead Person / Principal
David Block, Business Administrator

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WEDNESDAY, MAY 8, 2024
6:00 P.M. WORK SESSION / 7:00 P.M. REGULAR MEETING MINUTES

CALL TO ORDER BY PRESIDENT: 7:11pm

This meeting is being held in compliance with the provisions of Chapter 231, Public Law 1975 known as the "Open Public Meeting Act". Notice of this Meeting was furnished to the Star Ledger and posted upon the front door of the Englewood on the Palisades Charter School and/or the Bulletin Board located on the first floor of the school. There will be NO smoking during the public meeting. The exits are marked for emergency purposes.

ROLL CALL ☐ P ☐ Judy Khan, President ☐ P ☐ Felise Matlock, Vice-President
 ☐ P ☐ Aree Booker ☐ P ☐ Glenn Coley
 ☐ P ☐ Christopher McEvelley

☐ P ☐ Dana Clark, Lead Person / Principal ☐ P ☐ David Block, SBA/BS

Flag Salute

Open Public Comment:

Teacher Comment:

OLD BUSINESS:

NEW BUSINESS:

INSTRUCTIONAL REPORT: Dana Clark, Lead Person / Principal (Attachment #1)
Enrollment Report (Attachment #2)

RECOMMENDATIONS OF THE LEAD PERSON:

A. Approval of Minutes

A1. BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES to accept the minutes of the following Board of Trustees Meeting; Regular Meeting for March 20, 2024 & April 17, 2024 (**Attachment #3**):

Motion F. Matlock

Second G. Coley

Y Judy Khan, President Y Felise Matlick, Vice-President Y Aree Booker
Y Glenn Coley Y Christopher McEvilly

B. Personnel

B1. RESOLUTION TO APPROVE LISTED STAFF FOR THE 2024-2025 SCHOOL YEAR

Motion by F. Matlock, Seconded by G. Coley, on recommendation of the Lead Person to approve the listed staff attached for the 2024-2025 school year. (**Attachment #4**)

Y Judy Khan, President Y Felise Matlick, Vice-President Y Aree Booker
Y Glenn Coley Y Christopher McEvilly

B2. RESOLUTION TO RETROACTIVELY APPROVE COMMUNITY OUTREACH AND RECRUITMENT STIPENDS FOR THE 2023-2024 SCHOOL YEAR

Motion by F. Matlock, Seconded by G. Coley, on recommendation of the Lead Person to retroactively approve Liliana Oliveira and Romaine Hassanah as Community Outreach and Recruitment Coordinators at the annual rate of \$5,000 for the 2023-2024 school year.

Y Judy Khan, President Y Felise Matlick, Vice-President Y Aree Booker
Y Glenn Coley Y Christopher McEvilly

B3. RESOLUTION TO APPROVE A JOB DESCRIPTION FOR THE POSITION OF SUPERVISOR OF CURRICULUM & INSTRUCTION

Motion by F. Matlock, Seconded by G. Coley, on recommendation of the Lead Person to approve the job description for the position of Supervisor of Curriculum and Instruction. (**Attachment #5**)

Y Judy Khan, President Y Felise Matlick, Vice-President Y Aree Booker
Y Glenn Coley Y Christopher McEvilly

C. Instructional and Additional Reports:

C1. RESOLUTION TO ADJUST THE 2024-2025 SCHOOL CALENDAR

Motion by F. Matlock, Seconded by G. Coley, on recommendation of the Lead Person to approve adjustments to the 2024-2025 School Calendar as attached. (**Attachment #6**)

☐ Y ☐ Judy Khan, President ☐ Y ☐ Felise Matlick, Vice-President ☐ Y ☐ Aree Booker
☐ Y ☐ Glenn Coley ☐ Y ☐ Christopher McEvilly

D. Financial

D1. APPROVAL OF MONTHLY FINANCIAL REPORTS

Motion by F. Matlock, Seconded by G. Coley, BE IT HEREBY RESOLVED BY THE ENGLEWOOD ON THE PALISADES BOARD OF TRUSTEES, to approve the following (**Attachment #7**)

Bill's List for FY24
Board Secretary's Report for FY24

☐ Y ☐ Judy Khan, President ☐ Y ☐ Felise Matlick, Vice-President ☐ Y ☐ Aree Booker
☐ Y ☐ Glenn Coley ☐ Y ☐ Christopher McEvilly

Open Public Forum:

Board Comments:

Announcement

The next Board of Trustees meeting is scheduled for Thursday, June 20, 2024 at 6:30 pm

Adjourn

Motion by F. Matlock, seconded by A. Booker, to adjourn at 7:42pm.
Ayes 5 Nays 0